

Application Completion Instructions - PLEASE READ!!

Thank you for your decision to become an AMSOIL/AGGRAND dealer. You will be pleased with your decision.

In order to be sure that the application processing goes as smoothly as possible, there are a few things to be sure and keep in mind.

1) Dealerships can only be registered in the name of an individual, not a company name. So, please do not enter a company name in the "NAME" field on the application.

Once you've set up the dealership in an individual's name, you can contact the company to have them cut your commission checks in the name of a company, but the dealership MUST be registered in an individual's name.

2) You do not need to list a spouse as a joint dealership if you don't want to. However, if you are married and it is agreeable to both of you to list the spouse, it is advised. If anything ever happens to you, it makes for a much easier transition of commission checks if the spouse is already listed on the dealership account.

3) Be sure to fill out either option 1 OR option 2, not both. Option 1 on the app is ONLY for Preferred Customers. You'll notice that it indicates you can FAX your application to AMSOIL. This is ONLY an option for Preferred Customers.

YOU CANNOT FAX the Application if you're signing up as a DEALER. It can only be faxed if you're signing up for the Preferred Customer program.

4) If you ARE putting the spouse on the dealership, be sure to list the spouse's social security number as well as your own.

5) Be sure to select one of the three dealership options (\$15, \$30 or \$65) and decide whether you want the additional \$30 literature pack.

6) Double check that you've filled out ALL necessary fields on the form before mailing to AMSOIL. If it is not completely and correctly filled out, AMSOIL WILL NOT call you to confirm anything. They will simply send your application to me as being incomplete or incorrect and then we will have to resubmit by mail.

Don't waste time by not taking a few moments to double check your application. It could mean you'll end up waiting another week or so to get your dealership set up.

7) Make sure that all necessary parties sign the application. If the spouse is to be on the dealership, then he/she MUST sign as well.

8) Don't forget to enclose a check for payment and/or include your credit card information on the application.

9) WRITE LEGIBLY!! Any application when ANY unclear information on it will likely not be processed by AMSOIL and will be mailed back. So, be absolutely certain that the dealer processing representative will be able to read your application.

10) MAIL your dealer application to the address in the upper left-hand corner of the application. Don't worry about the missing street address. Everyone in Superior knows where the AMSOIL building is. Your app will get there just fine.

